

## Teams365 2019 Programming

### The Teams365 Leadership Lab



In addition to the **ON-Demand Video based series** of Teams365 Programming found at [teams365.teachable.com](http://teams365.teachable.com), and our in-house and public course offerings, during 2019 we will offer a series of live calls for team leaders who are eager to explore topics related to their own leadership development.

Calls are held two Fridays a month and run between 6 – 6:45 am ET on the 2<sup>nd</sup> and 4<sup>th</sup> week of the month. They are held by zoom. The focus is content rich calls and tools, to support you on things you are working on. The 2019 schedule is:

Date (usually Fridays)	Call Focus	Team Tool/Article
Friday January 4	PlanDoTrack - 19 Tips for Productivity	Productivity Tool
Friday January 25	Productivity Stocktaking for Virtual and Remote Teams	Article
Thursday January 31	Get it Done Virtual Retreat	1 – 5 pm ET
Friday February 8	Focusing in on what's important – Styles, Motivation and Values	Styles
Friday February 22	Focusing in on What's important - Motivation	Article
Friday March 8	Strengths – Part 1 – Individual Strengths	Strengths
Friday March 29**	Strengths – Part 2 – Team Strengths	Article
Friday April 12	Leading Virtual and Remote Teams – What's the Same, What's Different	Virtual Team Tool
Friday April 26	Leading Virtual and Remote Teams – Teamwork Skills	Checklist
Friday May 10	Virtual Team Development - Building Your Toolkit – Essential Elements to Virtual Teams	Article
Friday May 24	Virtual Team Development – Building Your Toolkit – Team Tools	Virtual Team Development Checklist
Friday June 14	Working Smarter, Not Longer	Article
Friday June 28	Approaches for managing today's complexity	
Friday July 12	Teamwork Skills for Today's Fluid Workplace	
Friday July 26	Teamwork Skills	Teamwork Skill Self-Assessment
Friday August 9	Team Effectiveness	Team Effectiveness Checklist
Friday August 23	Team Effectiveness Part 2 – Reminder of 3 x 3 Matrix	Article

Stay Tuned for Fall Scheduling	September 2019 – Creating Positive Habits for Today’s Workplace October 2019 – Project Management November – 2020 Planning Already December - Winding Down for the Year – Project and Team Closeouts	
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Our 2018 calls focused on:

January – Kick off

February - Emotional Intelligence

March – Coaching Skills

April – Team Development

May – Virtual Meetings

June – Conversations

July – Time Management and Personal Productivity

August - Systems

September – Habits and Leadership Foundations

October – Teamwork Skills

November – Supporting Teams Through Complexity

December - Visioning and Planning

If you are looking for more structured virtual learning, we offer a range of in-house and public virtual programs. We also have on-demand programs. Public sessions are offered as demand exists. In-house programming is customized for your needs.

<b>Teams365 Teamwork Foundations – On Demand Video Course</b>	<b>Teams365 Time Management Essentials – On Demand Video Course</b>	<b>Teams365 # 2 - Team Leadership Foundations (4 weeks)</b>	<b>Teams365 #3.5 – Coaching Skills for Leaders – Advanced (4 weeks)</b>
<b>Teams365 Feedback Essentials – On Demand Video Course</b>	<b>Teams365 #1 - Stepping Into Your Leadership Capacity (6 weeks)</b>	<b>Teams365 #3 - Coaching Skills for Leaders - Intro(4 weeks)</b>	<b>Teams365 #4 - Time Management</b>
<b>Teams365 #5 – Emotional Intelligence</b>	<b>Teams365 #6 – Conflict Resolution</b>		

### Frequently Asked Questions:

**Who are the Teams365 programs for?** The Teams365 series of programs are geared for new, experienced and aspiring team leaders and those in middle management positions. The program is offered to the public and can also be delivered in house. Led by global leadership and team coach expert, Jennifer Britton, this programming is grounded in her experience of leading leadership development programming over the last 25 years. Geared to be practical in nature, an actionable right away, the program also provides you with ample resources you can follow-up on after class. This training may be taken in conjunction with, or separate to, the Teams365 Coaching Groups.

### What’s included in my registration for live calls?

Your registration includes the materials, plus:

- A pre-program call with Jennifer to answer any questions you may have and so that Jennifer can learn more about you, your learning goals for the program, and how you can be supported best.
- A copy of PlanDoTrack – an ANALOG Workbook and Planner
- Bi-weekly Group Calls – 45 minutes each – usually held during the 2<sup>nd</sup> and 4<sup>th</sup> week of the month.
- A monthly article and template to support you in your work.

- Invitations to join Jennifer and other leaders at other virtual retreat events.. This is a “Drop in” opportunity for coaching and conversation. Gym hours are typically 45 minutes in length and provide an opportunity for coaching and/or dialogue around topics we are exploring. Download at schedule for the Coaching Lab at <http://www.coachingteamleaders.com>

What’s included in my registration for video-based calls:

- Course content is available online for viewing. You have unlimited access to the program and can take it at a pace and frequency you would like
- Module worksheets with space to take notes

#### What do I need to participate?

Calls are usually held on zoom which you can call into via your phone, or main computer. All participants are responsible for their own long-distance charges in connecting with the bridgeline

**Registration Cost for Live programs:** The Leadership Lab costs \$97 US a month.

**For Teams365 LIVE Programs:** Typically the four week modules cost \$325 US. The Stepping Into Your Leadership Capacity™ course is five weeks in length and costs \$525 US, which includes an Everything DiSC assessment, to support you in gaining insights around your style.

**Register online at**  
**<http://www.coachingteamleaders.com>**  
**for live programs and**  
**<http://teams365.teachable.com> for**  
**Video based On-Demand programs**

**Questions? Reach out to Jennifer directly at (416)996-8326 or [info@potentialsrealized.com](mailto:info@potentialsrealized.com).**

Check out the Teams365 blog at PotentialsRealized.com. Now in its 6<sup>th</sup> year!